



THIS IS A PLACE OF HEALING, COMPASSION, AND RESPECT.

The safety of our employees and providers while in our facilities is one of Jackson's highest priorities. Staff should never encounter violence in any of the health system's environments, from either patients, visitors, or co-workers.

What You Should Know if You Or Someone On Your Team Experiences Workplace Violence

- If an employees encounters violence while at work, **they should speak to their supervisor immediately and work with them to file a formal report in the safety event reporting system under the Global Applications on the JetPortal homepage.** If the violence event involves an employee's supervisor, they can also file a report on their own. The system has been enhanced to include a "Workplace Violence" icon as a reporting option.
- Reports will be continuously reviewed by Jackson's Risk Management Department, and shared with Public Safety, Human Resources, and individual leadership teams for further assessment. These groups will also work on identifying workplace violence trends and implementing the necessary strategies to help reduce those incidents.
- Supervisors should make sure staff members who experience workplace violence **have access to our Resources for Living employee assistance program** in case they need additional support. For more information on Resources for Living, visit www.resourcesforliving.com and log in with username **Jackson** and password **Health**.
- Additional training about workplace violence is being offered through all-employee required learning on weLearn.



Jackson Workplace Violence Resources

Click on the following links for more information:

[How-To: Reporting Workplace Violence Incidents](#)

[Threat of Violence – Immediate Threat](#)

[Threat of Violence – Non-Immediate Threat](#)

[Safety Event Reporting System \(accessible only on the Jackson network\)](#)

[Workplace Violence Debrief Form](#)